

**Division of Assessment Implementation
DAC Monday Email for October 21, 2002**

Testing Window Information Needed - Reminder

If you have not given us an idea as to which window option your district is "leaning toward", **please email Kathy Moore (kmoore@kde.state.ky.us) by October 28 with that information.** (Note: This preliminary notification is not binding and changes can be made up to March 1, 2003.) Thanks!

Rewards Update

The Division of Budgets mailed to DACs at the end of last week the Rewards Toolkit (two copies) and staff verification forms for schools earning rewards in your district. You should receive them this week. You may need to make additional copies for the schools in your district. Attached is an electronic copy of the toolkit. There is now also an updated copy on the District Assessment Coordinators page of the KDE website.



Parent Help

We received several calls last week from parents about the KCCT Individual Student Report and NRT Student Level Report. There is an explanation of these reports on our website designed for parents. The specific address is listed below:

http://www.kde.state.ky.us/comm/commrel/cats/scoring_guide.asp

Alternate Portfolio Update

***Address Change**

The Kentucky Alternate Portfolio staff has changed offices. The new mailing address is: 1 Quality Street, Lexington, KY 40507-1462. The phone and fax numbers will remain the same (phone 859-257-4170, fax 859-323-1838) as will the email addresses of the staff.

***Student Count Forms**

The Student Count form is up on the Alternate Portfolio website www.ihdi.uky.edu/kap. If you have not already registered your Alternate Portfolio students you will need to complete this form by mid November.

Appeals

The deadline for a school to appeal its Spring 2002 Performance Judgment is **November 4, 2002**. The steps for filing an appeal are attached below.



Longitudinal Data

Districts will receive reports on the 2002 Longitudinal Reading Assessment for Grade 5 by October 31. These will be coming directly from DRC.